

TOP TEN REASONS TO HAVE A STUDENT MAIL BOX

- 1) The cost of the box can be recovered by using some of the coupons and discounts from local merchants that are placed in the box during the year.
- 2) The cost of the box can be recovered by the savings the student incurs by ordering books online.
- 3) The USPS will only deliver to the TCU contract post office. No deliveries to dorms are made by the USPS so books and other items ordered online and shipped through the USPS will be returned to sender unknown. Some online businesses only ship via the USPS.
- 4) The student can keep the TCU box as his address all four years so he doesn't have to change addresses every time the student moves.
- 5) You can begin mailing packages such as clothes and household items the first of August for us to hold for the student's arrival. You cannot ship to the dorms early as they are not open until school begins.
- 6) If a package is lost in transit the personnel at the TCU post office is your best resource for helping you track down the package and assisting you with information on what to do in case of loss or damage.
- 7) UPS, FedEx and other couriers can deliver to the post office provided you address your shipment to 2901 Stadium Drive and then use your box number as the suite number.
- 8) Your shipments are more secure at the TCU post office than in an open area in the dorm. All packages are entered into our internal tracking system which enables us to be sure your package is delivered to the correct person. Information on the package is easily attainable from this system. Dorms are unable to provide this service and do not have full time employees available from 8:00 to 4:30 to assist you if there is a question about a package.
- 9) You will automatically receive an email notification once your package is entered into our tracking system.
- 10) The only way to receive interoffice mail is through a TCU mail box.